

Minister of Music and Worship Job Description

Updated: March, 2017

Purpose

The Minister of Music and Worship will lead, grow, manage, and develop a ministry that includes praise teams, choirs, drama, multimedia, children's groups and various other programs. The primary purpose of the Music Ministry of FBCJ is to glorify God by proclaiming the Gospel of Jesus Christ. This is done by enhancing the congregation's sense of celebration in worship, and leading the congregation to develop the inherent gifts of its individuals. The Music Ministry will focus on the totality of our individual and corporate experiences of God and create venues for and assist in expressions of praise and worship.

Qualification Requirements

The ideal candidate would have demonstrated characteristics, skills, abilities, experience and education as follows:

Characteristics and Abilities

- Clear testimony of faith and salvation in Jesus Christ, followed by baptism by immersion.
- Able to demonstrate a clear answer to the call of ministry and a vital, growing relationship with Him.
- Agreement with *The Baptist Faith and Message, 2000*
- Heart for God and leading others to worship Him
- Mission minded
- Positive attitude, strong work ethic, personal integrity and commitment to moral purity
- Heart for people - good listener, encourager, team player, recruiter
- Musically gifted and trained
- Able to identify theological quality and accuracy of lyrics
- Member of the whole ministry team, not just focused on music

Education and Experience

- Minimum of a Bachelor's Degree in Music, or related field. Seminary degree or equivalent from an accredited institution preferred.
- Licensed and/or ordained, and faithfully served an evangelical Southern Baptist church for a minimum of 3 years. Worship/music minister experience is preferred.
- Ability to lead worship to a large congregation, 50+ voice choir, praise team, praise band, and musicians in various musical styles, including organizing traditional and contemporary style worship.
- Multigenerational leadership: ability to work effectively with all ages (preschool – senior adult)
- Ability to work with and coach others in the music ministries of the church
- Excellent organizational, communication, and leadership skills
- Excellent computer skills using Apple and Microsoft Office programs, specifically Excel, Word, and PowerPoint; able to use audio and video editing software and be involved in website management, editing, and publishing.

Responsibilities

The Minister of Music and Worship reports to the Senior Pastor and is responsible for planning, conducting, and evaluating meaningful worship services in conjunction with the Music and Media Ministries:

- Attend and participate in weekly staff meetings.
- Spend quality time with the Senior Minister to learn his heart, passion and desired direction of worship
- Along with the Senior Minister, direct the planning, coordination, operation, and evaluation of each worship service
- Coordinate and conduct choir, praise band, soloists, musical specials or guests, instrumental groups, and other matters as considered appropriate
- Prepare, manage, and communicate the Order of Service, weekly
- Lead congregational singing, unless delegated to another individual
- Manage volunteer and paid staff associated with worship ministry

- Work closely with the Media team regarding all audio and visual needs, including the weekly streaming, recording, and publication of the recording on the church's website
- Oversee the Drama team to coordinate and plan drama presentations
- Plan and direct annual Christmas and Easter productions, and other special worship service events planned for the church
- Serve as a Pastor in the area of Pastoral Care and assume responsibilities to visit hospitals, home-bound, etc. as needed by the ministry and the church, including to assist in planning and conducting weddings, funerals, and other special services or church related events.
- Manage budget planning and oversight as related to music ministries.
- Support community endeavors and promote community involvement in Davidson and surrounding counties.
- Other duties as assigned