

**Minister of Middle School Students, 5<sup>TH</sup> – 8<sup>TH</sup> GRADES**  
**YOUTH MINISTRY JOB DESCRIPTION: Revised 12/2/2017**

First Baptist Church Joelton  
7106 Whites Creek Pike  
Joelton, Tennessee 37080

**STATUS:** Full-time, Salaried, 40 Hours per week

**BENEFITS:** Health Insurance, Annuity, Continuing Education Funds

**PRINCIPAL FUNCTION:**

To build young disciples of Jesus Christ by developing and implementing a comprehensive approach to youth ministry, in the areas of relationship building, worship, discipleship, mission, and outreach, while serving as a spiritual leader and role model.

**Organizational Relationship and Supervision:**

The Minister of Middle School Students reports to the Senior Pastor for spiritual and ministry guidance. The Personnel Committee, in cooperation with the Senior Pastor, provides an annual evaluation of the Minister of Middle School Students' performance. The Minister of Middle School Students will be responsible and subject to Baptist Faith and Message and local church policy as determined by the Senior Pastor and Personnel Committee. Attendance at the following meetings is expected: Weekly Staff Meetings, Ministerial Retreats, Quarterly Meetings with Personnel Committee and Youth Council Meetings.

**Qualification Requirements:**

- Clear testimony of faith and salvation in Jesus Christ, followed by baptism by immersion.
- Able to demonstrate a clear answer to the call of ministry and a vital, growing relationship with Christ.
- Agreement with *The Baptist Faith and Message*.
- Heart for God and leading students and families to worship Jesus.
- Positive attitude, strong work ethic, personal integrity and commitment to moral purity.
- Heart for students-good listener, encourager, team player
- Must possess a proven ability to work effectively with youth, diverse individuals, and teams of volunteers.
- Heart for discipleship, missions and outreach

**Education and Experience:**

- Seminary degree or equivalent from an accredited institution (Or in the process of achieving seminary degree)
- Licensed, and/or ordained, and faithfully affiliated with an evangelical Southern Baptist church.
- Excellent organizational, communication, and leadership skills
- Proficient computer skills.
- Must have excellent written and verbal communication skills, conflict management skills.

## Page 2 – Minister of Middle School Students

### **The Primary Task:**

There shall be a comprehensive approach to the development and implementation of the youth ministry on the Middle School level in the connectional system of working “side by side” with the Minister of Sr. High Students (Grades 9-12). The ministerial positions of Minister of Middle School students and Minister of Sr. High students are equal and separate, yet working together for kingdom work. This comprehensive approach is based on the understanding of the primary task of Middle School Youth Ministry to:

- love youth where they are
- encourage youth in developing their relationship to God
- provide them with opportunities for nurture and growth
- challenge them to respond to God’s call to serve in their communities and world

### **Responsibilities:**

Plan, direct, and evaluate the Middle School Ministry while working in conjunction with Minister of Sr. High Students. Specific duties in this area include, but are not limited to the following:

- Build Relationships with Students and their parents in order to minister to them.
- Evangelize and lead youth to a saving knowledge of Jesus Christ as Savior and Lord.
- Disciple and lead students in spiritual growth.
- Consult, coordinate and cooperate with all church staff members and lay leadership concerning activities, ministries, and procedures that relate to the Middle School Ministry.
- Equipping the saints for the work of service - enlistment, training, and guidance of Middle School youth leadership.
- Advise the use of program materials, equipment, supplies, and space available as provided through our church campus for church programs and ministries.
- Lead in planning and conducting Middle School (age appropriate) activities and programs to promote spiritual growth in the youth of the church, including, but not limited to drama, music, retreats, conference center meetings, camps, fellowships, banquets, and mission activities.
- Prepare annual budget request for assigned area and administer the approved budget assigned areas according to church policy.
- Promote a regular program of visitation for the youth in cooperation with the Sunday School and overall church program of outreach and ministry. Visit middle school campuses as possible and appropriate for personal contact with students.
- Maintain one-to-one contact with individual youth in all phases of their lives, school, sporting events, etc.
- Perform other duties as assigned by and with the consultation of the Sr. Pastor.